

**MINUTES OF THE MEETING OF THE
BOARD OF DIRECTORS OF
UNION SANITARY DISTRICT/UNION SANITARY DISTRICT FINANCING
AUTHORITY
January 22, 2024**

CALL TO ORDER

Vice President Toy called the meeting to order at 4:00 p.m.

District Counsel Murphy stated that, given the Secretary's absence, the Board should appoint a Secretary Pro Tem by motion. It was moved by Director Lathi, seconded by President Toy, to nominate Director Kite to serve as Secretary Pro Tem. Motion carried with the following vote:

AYES: Kite, Lathi, Toy
NOES: None
ABSTAIN: None
ABSENT: Fernandez, Handley

SALUTE TO THE FLAG

Vice President Toy led the salute to the flag.

ROLL CALL

PRESENT: Jennifer Toy, Vice President
Tom Handley, Secretary
Anjali Lathi, Director

ABSENT: Manny Fernandez, President
Tom Handley, Secretary

STAFF: Paul Eldredge, General Manager/District Engineer
Karen Murphy, District Counsel
Mark Carlson, Business Services Manager/CFO
Armando Lopez, Treatment and Disposal Services Manager
Jose Rodrigues, Collection Services Manager
Raymond Chau, Technical Services Manager
Robert Simonich, Fabrication, Maintenance, and Construction Manager
Alisa Gordon, Human Resources Manager
Ric Pipkin, Enhanced Treatment and Site Upgrade Program Manager
Marcus Lee, Treatment and Disposal Services Coach
Richard Thow, Customer Service Coach
Trieu Nguyen, IT Administrator
Regina McEvoy, Executive Assistant to the General Manager/Board Clerk

VISITORS: Alice Johnson, League of Women Voters
Jack Alcom, Tri-City Voice Newspaper

APPROVE MINUTES OF THE UNION SANITARY DISTRICT BOARD MEETING OF JANUARY 8, 2024

It was moved by Director Kite, seconded by Director Lathi, to Approve the Minutes of the Board Meeting of January 8, 2024. Motion carried with the following vote:

AYES: Kite, Lathi, Toy
NOES: None
ABSTAIN: None
ABSENT: Fernandez, Handley

DECEMBER 2023 MONTHLY OPERATIONS REPORT

This item was reviewed by the Budget & Finance and Legal/Community Affairs Committees. General Manager Eldredge provided an overview of the Monthly Report and Business Services Manager/CFO Carlson provided an overview of the financial reports.

WRITTEN COMMUNICATIONS

There were no written communications.

PUBLIC COMMENT

There was no public comment.

AUTHORIZE THE GENERAL MANAGER TO EXECUTE A CONTRACT CHANGE ORDER WITH W.M. LYLES CO. FOR TEMPORARY POWER PROVISIONS FOR THE NEW CAMPUS BUILDING FOR THE ENHANCED TREATMENT AND SITE UPGRADE PROGRAM PHASE 1A AERATION BASINS MODIFICATIONS PROJECT

This item was reviewed by the Engineering and Information Technology Committee. Enhanced Treatment and Site Upgrade Program Manager Pipkin stated Phase 1A of the Enhanced Treatment and Site Upgrade (ETSU Program consists of two separate construction contracts. The AB Mods Project consists of modification of existing aeration basins and the addition of aeration basin 8 and a second construction contract that includes the new Campus Building with related improvements. The AB Mods Project includes installation of new PG&E services entrance switchgear (switchgear SE) for metering and distributing 12kV power from PG&E to the entire Alvarado Treatment Plant Site. The switchgear will provide power to the new ETSU Campus building and connect with the new standby generators to the plant's electrical grid. Switchgear SE is behind schedule due to external factors, the delay will impact both the Stand-by Power Generation Project and the Campus Project. Staff developed a temporary power plan for the Campus to mitigate impacts of the switchgear delay. The plan will maximize the use of existing infrastructure and minimize the need for construction of temporary facilities. Staff recommended the Board authorize the General Manager to execute contract change order No. 24 with W.M. Lyles Co. in the amount of \$241,698 for additional costs associated with Temporary Power Provisions for the New Campus Building for the Enhanced Treatment and Site Upgrade Program Phase 1A Aeration Basins Modifications Project.

It was moved by Director Lathi, seconded by Director Kite, to Authorize the General Manager to Execute Contract Change Order No. 24 with W.M. Lyles Co. in the Amount of \$241,698 for Additional Costs Associated with Temporary Power Provisions for the New Campus Building for the Enhanced Treatment and Site Upgrade Program Phase 1A Aeration Basins Modifications Project. Motion carried with the following vote:

AYES: Kite, Lathi, Toy
NOES: None
ABSTAIN: None
ABSENT: Fernandez, Handley

AUTHORIZE THE GENERAL MANAGER TO EXECUTE A CONTRACT CHANGE ORDER WITH W.M. LYLES CO. FOR EXISTING PIPELINE REPAIRS FOR THE ENHANCED TREATMENT AND SITE UPGRADE PROGRAM PHASE 1A AERATION BASINS MODIFICATIONS PROJECT

This item was reviewed by the Engineering and Information Technology Committee. Enhanced Treatment and Site Upgrade Program Manager Pipkin stated the Board awarded the Construction Contract for the Enhanced Treatment and Site Upgrade Program Phase 1A Aeration Basins Modifications Project to W.M. Lyles Co. on January 10, 2022. An existing steel pressurized drainage pipe failed due to corrosion, staff will plan an expansive study of the pipeline and replacement of portions of pipe as part of a future project. The contractor was able to make a partial temporary repair to the pipeline and staff directed them to expose the pipeline further in order to determine a method for permanent repair. Staff negotiated a change order with the contractor to procure the remaining parts and complete the permanent repair. The proposed change order reflects work completed to date as well as the costs of the permanent repair. Staff recommended the Board authorize the General Manager to execute contract change order No. 23 with W.M. Lyles Co. in the amount of \$137,166 for costs associated with the repair of the existing thickener overflow pipeline at the Alvarado Wastewater Treatment Plant for the Enhanced Treatment and Site Upgrade Program Phase 1A Aeration Basins Modifications Project.

It was moved by Director Kite, seconded by Director Lathi, to authorize the General Manager to Execute Contract Change Order No. 23 with W.M. Lyles Co. in the Amount of \$137,166 for Costs Associated with the Repair of the Existing Thickener Overflow Pipeline at the Alvarado Wastewater Treatment Plant for the Enhanced Treatment and Site Upgrade Program Phase 1A Aeration Basins Modifications Project. Motion carried with the following vote:

AYES: Kite, Lathi, Toy
NOES: None
ABSTAIN: None
ABSENT: Fernandez, Handley

CONSIDER A RESOLUTION TO ACCEPT THE CONSTRUCTION OF THE EAST WARREN AVENUE SANITARY SEWER REPLACEMENT PROJECT FROM MCGUIRE AND HESTER

This item was reviewed by the Engineering and Information Technology Committee. Technical Services Manager Chau stated the Board awarded the construction contract for the East Warren Avenue Sanitary Sewer Replacement Project to McGuire and Hester on September 11, 2023; McGuire and Hester completed the Project on November 2, 2023. Staff recommended the Board consider a resolution to accept the construction of the East Warren Avenue Sanitary Sewer Replacement Project from McGuire and Hester and authorize recordation of a Notice of Completion.

It was moved by Director Lathi, seconded by Director Kite, to Adopt Resolution No. 3006 to Accept Construction of the East Warren Avenue Sanitary Sewer Replacement Project Located in the City of Fremont, California from McGuire and Hester. Motion carried with the following vote:

AYES: Kite, Lathi, Toy
NOES: None
ABSTAIN: None
ABSENT: Fernandez, Handley

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RESOLUTION NO. 3006

**ACCEPT CONSTRUCTION OF THE
EAST WARREN AVENUE SANITARY SEWER REPLACEMENT PROJECT
LOCATED IN THE CITY OF FREMONT, CALIFORNIA
FROM MCGUIRE AND HESTER**

RESOLVED, by the Board of Directors of the UNION SANITARY DISTRICT that it hereby accepts the East Warren Avenue Sanitary Sewer Replacement Project from McGuire and Hester, effective January 22, 2024.

FURTHER RESOLVED: That the Board of Directors of the UNION SANITARY DISTRICT authorize the General Manager/District Engineer, or his designee, to execute and record a "Notice of Completion" for the Project.

On motion duly made and seconded, this resolution was adopted by the following vote on January 22, 2024:

AYES: Kite, Lathi, Toy
NOES: None
ABSENT: Fernandez, Handley
ABSTAIN: None

DocuSigned by:

Manny Fernandez

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MANNY FERNANDEZ
President, Board of Directors
Union Sanitary District

Attest:

DocuSigned by:

Pat Kite

7EFE0DB9E7E0480...

PAT KITE
Secretary Pro Tem, Board of Directors
Union Sanitary District

Certificate Of Completion

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Source Envelope:	
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Certificate Pages: 5	Initials: 0
AutoNav: Enabled	Envelope Originator:
Envelope Stamping: Enabled	Regina McEvoy
Time Zone: (UTC-08:00) Pacific Time (US & Canada)	5072 Benson Road
	Union City, CA 94587
	Reginam@unionsanitary.ca.gov
	IP Address: 50.227.238.26


Record Tracking

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Signer Events

Manny Fernandez
 mfernandez@unionsanitary.ca.gov
 Security Level: Email, Account Authentication (None)

Signature

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Pat Kite
 pkite@unionsanitary.ca.gov
 Security Level: Email, Account Authentication (None)

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Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
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Payment Events	Status	Timestamps
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Electronic Record and Signature Disclosure

INFORMATION ITEMS:

Board Expenses for the Second Quarter of Fiscal Year 2024

This item was reviewed by the Budget & Finance Committee. Vice President Toy introduced the item, there were no questions or comments.

CAL-Card Fiscal Year 2024 Second Quarter Activity Report

This item was reviewed by the Budget & Finance Committee. Staff responded to questions regarding the CAL-Card report included in the Board meeting packet.

Check Register

There were no questions regarding the check register.

COMMITTEE MEETING REPORTS:

The Budget & Finance and Legal/Community Affairs Committees met. The Engineering and Information Technology Committee was changed to a briefing.

GENERAL MANAGER'S REPORT:

- General Manager Eldredge provided a COVID update.
- General Manager Eldredge provided an update on the sinkhole located in Fremont. The emergency action required to approve expenditures requires a 4/5 approval from the Board and will be included in the February 12, 2024, Board meeting.
- General Manager Eldredge provided an update on current and future PG&E rate increases.
- General Manager Eldredge stated a Board Workshop will be held in the Boardroom at 4:00 p.m. on Tuesday, February 6, 2024.
- General Manager Eldredge provided an update on flows to the plant during recent wet weather events.
- General Manager Eldredge recognized the District's Information Technology team for dealing with recent staffing changes and TPO Coach Lee and Customer Service Coach Thow for being in attendance.

OTHER BUSINESS:

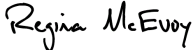
President Toy stated she attended the Alameda County Water District Financing Authority meeting held January 11, 2024.

ADJOURNMENT:


The meeting was adjourned at 4:26 p.m. to a Board Workshop to be held Tuesday, February 6, 2024, at 4:00 p.m.

The Board will then adjourn to the next Regular Meeting to be held in the Boardroom on Monday, February 12, 2024, at 4:00 p.m.

SUBMITTED:

DocuSigned by:

E550CBBC143D4D7
REGINA McEVOY
BOARD CLERK

ATTEST:

DocuSigned by:

C0CC5EF393E9442...
TOM HANDLEY
SECRETARY

APPROVED:

DocuSigned by:

Manny Fernandez

77BEF9EB02EB471...

MANNY FERNANDEZ
PRESIDENT

Adopted this 12th day of February 2024

Certificate Of Completion

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Certificate Pages: 5	Initials: 0
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Envelope Stamping: Enabled	Regina McEvoy
Time Zone: (UTC-08:00) Pacific Time (US & Canada)	5072 Benson Road
	Union City, CA 94587
	Reginam@unionsanitary.ca.gov
	IP Address: 50.227.238.26


Record Tracking

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Signer Events

Manny Fernandez
 mfernandez@unionsanitary.ca.gov
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Signature

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Regina McEvoy
 reginam@unionsanitary.ca.gov
 Assistant to GM
 Union Sanitary District
 Security Level: Email, Account Authentication (None)

DocuSigned by:

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Electronic Record and Signature Disclosure:

Not Offered via DocuSign

Tom Handley
 thandley@unionsanitary.ca.gov
 Security Level: Email, Account Authentication (None)

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Witness Events	Signature	Timestamp
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Payment Events	Status	Timestamps
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Electronic Record and Signature Disclosure
