MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS OF UNION SANITARY DISTRICT/UNION SANITARY DISTRICT FINANCING AUTHORITY February 26, 2024

CALL TO ORDER

President Fernandez called the meeting to order at 4:00 p.m.

SALUTE TO THE FLAG

President Fernandez led the salute to the flag.

ROLL CALL

- PRESENT: Manny Fernandez, President Jennifer Toy, Vice President Tom Handley, Secretary
- ABSENT: Anjali Lathi, Director Pat Kite, Director
- STAFF: Paul Eldredge, General Manager/District Engineer Karen Murphy, District Counsel Mark Carlson, Business Services Manager/CFO Armando Lopez, Treatment and Disposal Services Manager Jose Rodrigues, Collection Services Manager Raymond Chau, Technical Services Manager Robert Simonich, Fabrication, Maintenance, and Construction Manager Alisa Gordon, Human Resources Manager Ric Pipkin, Enhanced Treatment and Site Upgrade Program Manager Matt Lubina, Collection Services Coach Marcus Lee, Treatment and Disposal Services Coach Richard Thow, Customer Service Coach Trieu Nguyen, IT Administrator Paris Jones, Accounting and Financial Analyst Regina McEvoy, Executive Assistant to the General Manager/Board Clerk
- VISITORS: Jack Alcom, Tri-City Voice Newspaper

APPROVE MINUTES OF THE UNION SANITARY DISTRICT SPECIAL BOARD MEETING OF FEBRUARY 6, 2024

It was moved by Secretary Handley, seconded by Vice President Toy, to Approve the Minutes of the Special Board Meeting of February 6, 2024. Motion carried with the following vote:

AYES:Fernandez, Handley, ToyNOES:NoneABSTAIN:NoneABSENT:Kite, Lathi

APPROVE MINUTES OF THE UNION SANITARY DISTRICT BOARD MEETING OF FEBRUARY 12, 2024

It was moved by Vice President Toy, seconded by Secretary Handley, to Approve the Minutes of the Board Meeting of February 12, 2024. Motion carried with the following vote:

AYES:Fernandez, Handley, ToyNOES:NoneABSTAIN:NoneABSENT:Kite, Lathi

APPROVE MINUTES OF THE UNION SANITARY DISTRICT SPECIAL BOARD MEETING OF FEBRUARY 13, 2024

It was moved by Vice President Toy, seconded by Secretary Handley, to Approve the Minutes of the Special Board Meeting of February 13, 2024. Motion carried with the following vote:

AYES:Fernandez, Handley, ToyNOES:NoneABSTAIN:NoneABSENT:Kite, Lathi

JANUARY 2024 MONTHLY OPERATIONS REPORT

This item was reviewed by the Budget & Finance and Legal/Community Affairs Committees. General Manager Eldredge provided an overview of the Monthly Report and Business Services Manager/CFO Carlson provided an overview of the financial reports.

WRITTEN COMMUNICATIONS

There were no written communications.

PUBLIC COMMENT

There was no public comment.

REVIEW AND CONSIDER APPROVAL OF POLICY NO. 2075, SURPLUS PROPERTY DISPOSAL

This item was reviewed by the Budget & Finance Committee. Business Services Manager/CFO Carlson stated the Policy was last reviewed by the Board in February 2021; staff recommended no changes to the Policy other than minor administrative

updates and clarifications. Staff recommended the Board review and consider approval of Policy No. 2075, Surplus Property Disposal.

It was moved by Vice President Toy, seconded by Secretary Handley, to Approve Policy No. 2075, Surplus Property Disposal. Motion carried with the following vote:

AYES:Fernandez, Handley, ToyNOES:NoneABSTAIN:NoneABSENT:Kite, Lathi

REVIEW AND CONSIDER APPROVAL OF POLICY NO. 2025, FRAUD IN THE WORKPLACE

This item was reviewed by the Audit Committee. Business Services Manager/CFO Carlson stated the Policy was last reviewed by the Board in December 2020; staff recommended no changes to the Policy other than minor administrative updates and clarifications. Staff recommended the Board review and consider approval of Policy No. 2025, Fraud in the Workplace.

It was moved by Vice President Toy, seconded by Secretary Handley, to Approve Policy No. 2025, Fraud in the Workplace. Motion carried with the following vote:

AYES:Fernandez, Handley, ToyNOES:NoneABSTAIN:NoneABSENT:Kite, Lathi

REVIEW AND CONSIDER APPROVAL OF POLICY NO. 2010, INTERNAL CONTROLS

This item was reviewed by the Audit Committee. Business Services Manager/CFO Carlson stated the Policy was last reviewed by the Board in January 2021; staff recommended no changes to the Policy other than minor administrative updates and clarifications. Staff recommended the Board review and consider approval of Policy No. 2010, Internal Controls.

It was moved by Vice President Toy, seconded by Secretary Handley, to Approve Policy No. 2010, Internal Controls. Motion carried with the following vote:

AYES:Fernandez, Handley, ToyNOES:NoneABSTAIN:NoneABSENT:Kite, Lathi

REJECT THE SOLE BID RECEIVED FOR THE FISCAL YEAR 2023 CAST IRON/PIPE LINING PROJECT AND AUTHORIZE STAFF TO RE-BID THE PROJECT

This item was reviewed by the Engineering and Information Technology Committee. Technical Services Manager Chau stated the Engineer's Estimate for the Total Contract Price for the Project was \$594,000. Kerex Engineering, Inc. was the sole bidder with a total bid amount of \$877,000, which was 47.6% above the Engineer's Estimate. Staff reviewed Kerex's bid and found it to be non-responsive based upon the facts outlined in the Board meeting packet. Staff notified Kerex of its intent to reject its bid, and Kerex did not file a protest. Prior to re-bidding the Project, staff will review any potential schedule conflicts with other projects out to bid during the same period. Staff will also engage agencies and consultants to inquire about other projects out to bid to select a bid opening date with limited conflicts. Staff recommended the Board reject the sole bid received for the Fiscal Year 23 Cast Iron/Pipe Lining Project and authorize staff to re-bid the project.

It was moved by Secretary Handley, seconded by Vice President Toy, to Reject the Sole Bid Received for the Fiscal Year 2023 Cast Iron/Pipe Lining Project and Authorize Staff to Re-bid the Project. Motion carried with the following vote:

AYES:Fernandez, Handley, ToyNOES:NoneABSTAIN:NoneABSENT:Kite, Lathi

CONSIDER A RESOLUTION TO ACCEPT A SANITARY SEWER EASEMENT FOR TRACT 8512 – ROBERTS AVENUE TOWNHOMES, LOCATED AT CLIFFWOOD COMMON AND ROBERTS AVENUE IN THE CITY OF FREMONT

This item was reviewed by the Legal/Community Affairs Committee. Customer Service Coach Thow stated Roberts Fremont, LP, constructed a residential development located at Cliffwood Common and Roberts Avenue, in the City of Fremont. The roadways of the development do not meet the City of Fremont's requirements for public streets and have been designat4ed as private. Roberts Fremont, LP, constructed the new sewer mains within the private roadways and granted the District a sanitary sewer easement providing for access and maintenance of the new public sewer mains. Staff recommended the Board consider a resolution to accept a sanitary sewer easement for Tract 8512 – Roberts Avenue Townhomes, located at Cliffwood Common and Roberts Avenue, in the City of Fremont.

It was moved by Secretary Handley, seconded by Vice President Toy, to Adopt Resolution 3008 to Accept a Sanitary Sewer Easement for Tract 8512 – Roberts Avenue Townhomes, Located at Cliffwood Common and Roberts Avenue, in the City of Fremont, California. Motion carried with the following vote:

AYES:Fernandez, Handley, ToyNOES:NoneABSTAIN:NoneABSENT:Kite, Lathi####

RESOLUTION NO. 3008

ACCEPT A SANITARY SEWER EASEMENT FOR TRACT 8512 – ROBERTS AVENUE TOWNHOMES, LOCATED AT CLIFFWOOD COMMON AND ROBERTS AVENUE, IN THE CITY OF FREMONT, CALIFORNIA

RESOLVED by the Board of Directors of UNION SANITARY DISTRICT, that it hereby accepts the Grant of Easement from ROBERTS FREMONT, LP, executed on October 12, 2021, as described in the Grant of Sanitary Sewer Easement, and by the legal description and plat map, attached as Exhibits A and B, respectively.

FURTHER RESOLVED by the Board of Directors of UNION SANITARY DISTRICT that it hereby authorizes the General Manager/District Engineer, or his designee, to attend to the recordation thereof.

On motion duly made and seconded, this resolution was adopted by the following vote on February 26, 2024:

AYES:	Fernandez,	Handley,	Тоу
	,	,	

NOES: None

ABSENT: Kite, Lathi

ABSTAIN: None

DocuSigned by:

Manny Femandez

MANNY FERNANDEZ President, Board of Directors Union Sanitary District

Attest:

DocuSianed by:

Tom Handley

TOM HANDLEY Secretary, Board of Directors Union Sanitary District RECORDING REQUESTED BY AND WHEN RECORDED RETURN TO:

Union Sanitary District 5072 Benson Road Union City, CA 94587-2508 Attention: Board Clerk

> (ABOVE LINE FOR RECORDER'S USE ONLY) Exempt from Recording Fee Per Gov't Code section 27383

GRANT OF SANITARY SEWER EASEMENT

This Grant of Sanitary Sewer Easement (the "Agreement") is made and entered into as of <u>OCT</u>, <u>12th</u>, 20<u>21</u> ("Effective Date"), by and between ROBERTS FREMONT, LP, a California Limited Partnership ("Grantor") and UNION SANITARY DISTRICT, a sanitary district organized under the laws of the State of California ("Grantee"). Grantor and Grantee may each be referred to as a "Party" or collectively as the "Parties."

RECITALS

A. Grantor is the fee owner of that certain real property located at 41354 Roberts Avenue in the City of Fremont, County of Alameda, State of California, identified as Alameda County Assessor Parcel Number 525-605-27, and more particularly described and depicted in <u>Exhibit A</u> attached hereto and incorporated herein by this reference ("**Grantor Property**").

B. Union Sanitary District ("**USD**") desires to obtain an easement over a portion of the Grantor Property for sanitary sewer pipe and related appurtenances in order to effectuate the development of nine residential condominium units for Tract 8512.

C. The Parties enter into this Agreement to provide USD with a recorded easement for a sanitary sewer pipe and any related appurtenances and for ingress to and egress from the easement area and over Grantor Property.

AGREEMENT

NOW, THEREFORE, for good and valuable consideration, receipt of which is hereby acknowledged, the Parties agree as follows:

1. <u>Grant of Sanitary Sewer Easement</u>. Grantor hereby grants and dedicates to Grantee a non-exclusive perpetual easement in, over, under, and upon that certain real property described and depicted in <u>Exhibit B</u> ("Easement Area"), together with the perpetual right of ingress to and egress from the Easement Area, for sanitary sewer purposes, including the rights to access, excavate, install, replace, repair, reconstruct, upgrade, and maintain sanitary sewer pipes and facilities located within the Easement Area.

2. <u>Limitation on Improvements: Landscaping</u>. Grantor covenants and agrees to keep the Easement Area free and clear of buildings, trees, or structures of any kind, except for low level landscaping, legal fences, and ground surfacing such as gravel, brick, unreinforced concrete, stone and asphalt.

3. <u>Entire Agreement</u>. This Agreement contains the entire understanding and agreement of the Parties relating to the rights herein granted and the obligations herein set forth. Any prior, contemporaneous, or subsequent written or oral representations and modifications concerning this Agreement shall be of no force or effect. This Agreement may be amended only by a written instrument signed by both Grantor and Grantee.

4. <u>Counterparts</u>. This Agreement may be executed in one or more counterparts, each of which shall, for all purposes, be deemed an original and all such counterparts, taken together, shall constitute one and the same instrument.

5. <u>Recitals; Exhibits</u>. The Recitals above and Exhibits attached hereto are incorporated herein by reference.

6. <u>Covenants Running with the Land</u>. Grantor Property is to be burdened by, and Grantee is to be benefited by, the provisions of this Agreement, and such property is to be benefited and burdened, as applicable by the covenants in this Agreement and is to be held, conveyed, hypothecated, encumbered, leased, rented, used, occupied, and improved subject to the foregoing limitations, restrictions, easements, covenants, obligations and conditions. All provisions of this Agreement shall run with the land and be binding upon and inure to the benefit of Grantor Property and all parties having or acquiring any right, title, or interest in Grantor Property and shall be binding upon and inure to the benefit of the Grantee and its successors and assigns.

IN WITNESS WHEREOF, the Parties have caused this Agreement to be duly executed as of the day and year first above written.

GRANTOR:

ROBERTS FREMONT, LP By: PAN CAL CORPORATION, ITS GP

By:	Bustin	
Name:	BENJAMIN CHUI	
Its:	VICE-PRESIDENT	
	(signature must be notarized)	

GRANTEE:

UNION SANITARY DISTRICT

By:

Name: Paul R. Eldredge Its: General Manager (signature must be notarized)

A notary public or other officer completing this certificate verifies o the individual who signed the document to which this certificate is the truthfulness, accuracy, or validity of that document.	
ate of California	
ounty of Santa Clara	
Product 2th, 2021 before me, FOUCLAFOO, NOTMAY PUBLI	(here insert name and title of the office
ho proved to me on the basis of satisfactory evidence to be the erson(s) whose name(s) (s) are subscribed to the within instrument and acknowledged to me that he she/they execu ted the same in his/ er/ their au thorized capacit y(ies), and that by his her/their signature(s) in the instrument the person(s), or the entity upon behalf of which the erson(s) acted, executed the instrument.	FELICIA FOO COMM. #2316611 NOTARY PUBLIC - CALIFORNIA SANTA CLARA COUNTY My Commission Expires 12/21/2023
ertify under PENALTY OF PERJURY under the laws of the State of alifornia that the foregoing paragraph is true and correct.	Notary Seal
WITNESS my hand and official seal.	
gnature 694	
or Bank Purposes Only	
escription of Attached Document	

EXHIBIT A LEGAL DESCRIPTION SANITARY SEWER EASEMENT CONVEYED TO UNION SANITARY DISTRICT TRACT 8512 (367 M 6) FREMONT, CALIFORNIA

ALL THAT REAL PROPERTY SITUATE IN THE INCORPORATED TERRITORY OF THE CITY OF FREMONT, COUNTY OF ALAMEDA, STATE OF CALIFORNIA, DESCRIBED AS FOLLOWS:

BEING PARCEL A, LABELED AS PUE - PUBLIC UTILITY EASEMENT, OF TRACT 8512 FILED SEPTEMBER 24, 2021 IN BOOK 367 OF MAPS AT PAGES 6-12, ALAMEDA COUNTY RECORDS AND SHOWN ON EXHIBIT B - PLAT MAP OF SANITARY SEWER EASEMENT GRANTED TO UNION SANITARY DISTRICT.

CONTAINING 23,360 SQUARE FEET OF LAND, MORE OR LESS.

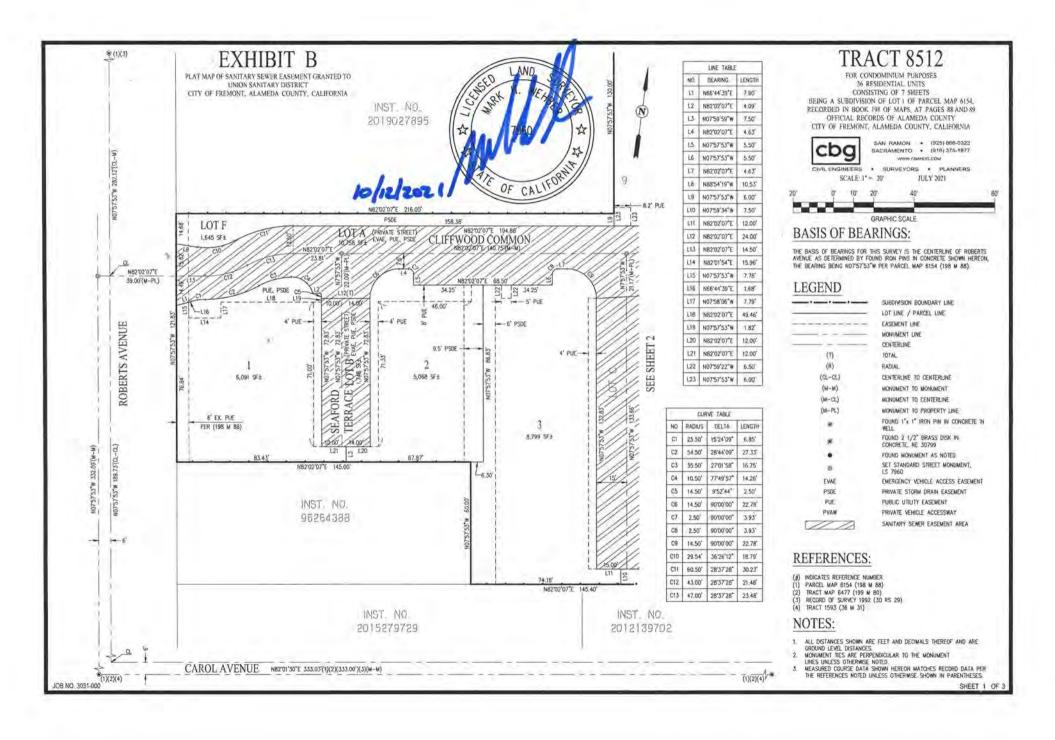
ATTACHED HERETO IS A PLAT TO ACCOMPANY LEGAL DESCRIPTION, AND BY THIS REFERENCE MADE A PART HEREOF.

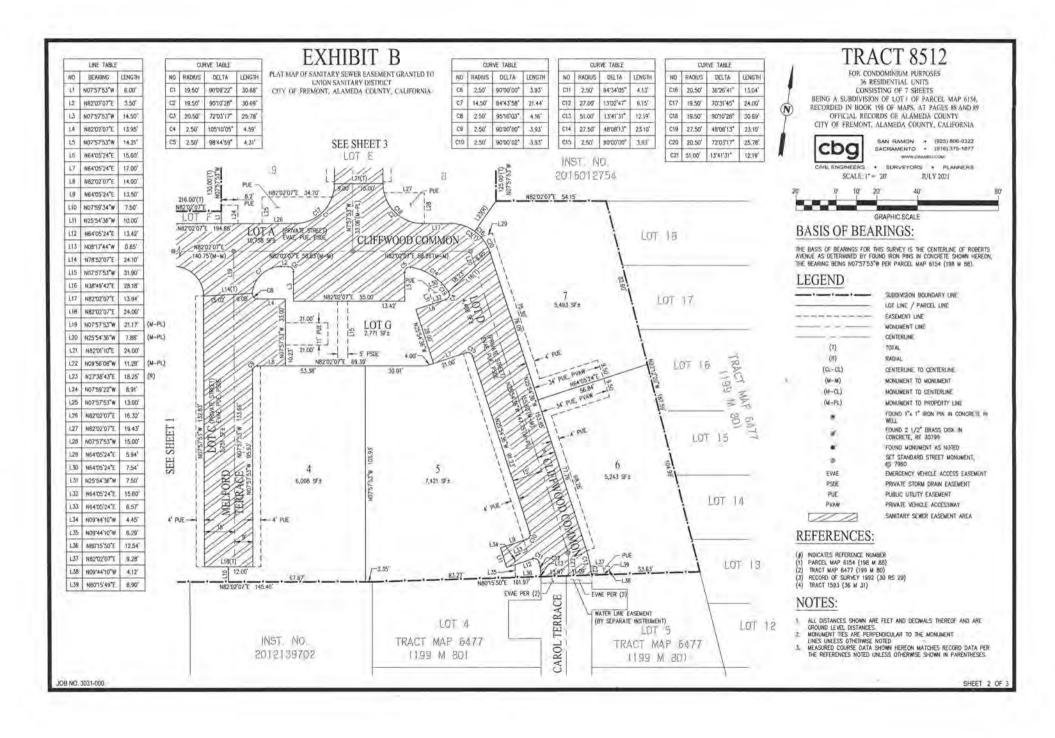
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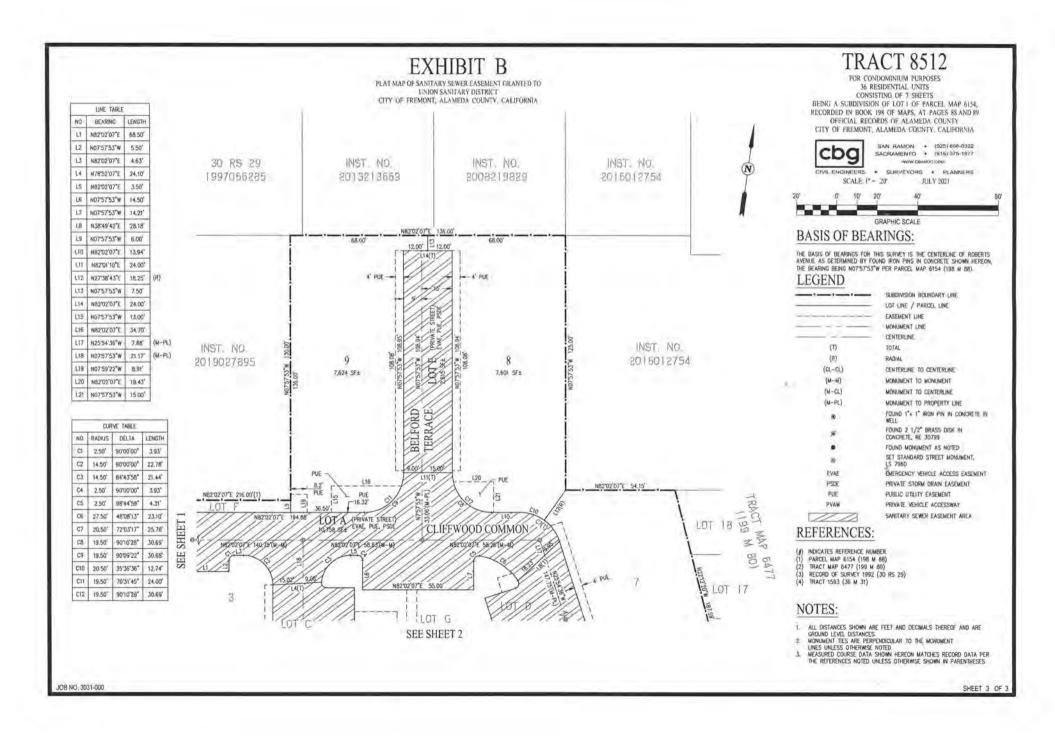
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MARK H. WEHBER, P.L.S. L.S. NO. 7960









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Record Tracking

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Signer Events

Manny Fernandez mfernandez@unionsanitary.ca.gov Security Level: Email, Account Authentication (None)

Electronic Record and Signature Disclosure:

Accepted: 1/26/2022 9:26:24 AM ID: e4140941-90d6-45cc-8907-105cc2a7d5cd

Tom Handley

thandley@unionsanitary.ca.gov

Security Level: Email, Account Authentication (None)

Electronic Record and Signature Disclosure: Accepted: 10/13/2022 7:41:57 PM ID: 4ae6b5bb-38a4-455f-804c-3e3f6079cc08 Holder: Regina McEvoy Reginam@unionsanitary.ca.gov

Signature

DocuSigned by

tom Handley

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Signed using mobile

DocuSigned by: Manny Fernander 77BEF9EB02EB471..

Signature Adoption: Pre-selected Style Using IP Address: 174.249.154.205

Signature Adoption: Pre-selected Style

Using IP Address: 107.3.183.199

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CONSIDER CONFIRMING AND DECLARING THE NEED TO CONTINUE THE EMERGENCY ACTION TO REPAIR A SINKHOLE ON CUSHING PARKWAY IN THE CITY OF FREMONT

This item was reviewed by the Engineering and Information Technology Committee. Technical Services Manager Chau stated, on February 12, 2024, the Board adopted a resolution declaring the need to authorize an emergency and the expenditure of funds to allow staff to proceed with the expeditious repair of a sinkhole on Cushing Parkway in the City of Fremont. Following adoption of the resolution, staff issued written notification to McGuire and Hester to commence services in accordance with our emergency services contract. McGuire and Hester developed and submitted required traffic control plans/permit applications to the City of Fremont. The public contract code requires the Board to review the status of the emergency action at every regularly scheduled Board meeting following adoption of the resolution until the action is terminated. Staff recommended the Board declare the continuance of the emergency action to repair a sinkhole on Cushing Parkway in the City of Fremont.

It was moved by Vice President Toy, seconded by Secretary Handley, to Declare the Continuance of the Emergency Action to Repair a Sinkhole on Cushing Parkway in the City of Fremont. Motion carried with the following vote:

AYES:Fernandez, Handley, ToyNOES:NoneABSTAIN:NoneABSENT:Kite, Lathi

INFORMATION ITEMS:

Solar and Cogeneration Facilities Operational Update

This item was reviewed by the Budget & Finance Committee. Technical Services Manager Chau stated the total benefit through December 31, 2023, for the Alvarado Wastewater Treatment Plant Solar Carport, constructed in 2011, was \$780,527 for 87.7% simple payback. The total benefit to date for the Irvington Pump Station Solar Facility, constructed in 2012, was \$3,970,781 for 138.5% simple payback. The total benefit to date for the Cogeneration Facility, constructed in 2014, was \$13,770,035 for 87.1% simple payback.

Report on the East Bay Dischargers Authority Meeting of January 18, 2024

General Manager Eldredge provided an overview of the EBDA Commission meeting minutes included in the Board meeting packet.

Check Register

There were no questions regarding the check register.

COMMITTEE MEETING REPORTS:

The Audit, Engineering and Information Technology, and Legal/Community Affairs Committees met. The Budget & Finance Committee meeting was changed to a briefing.

GENERAL MANAGER'S REPORT:

- General Manager Eldredge provided a COVID update.
- Hazen and Sawyer, the engineering firm working on the Enhanced Treatment and Site Upgrade Program, have developed a series of trainings for District staff focused on activated sludge conditioning. General Manager Eldredge stated a condensed one-hour version of the training would be created and presented to the Board at a future meeting.
- General Manager Eldredge will present to the Niles Rotary Club on March 28, 2024.
- General Manager Eldredge stated staff will look to schedule a tour of the Campus building with the Board after the rainy season.
- General Manager Eldredge stated the 3rd watershed permit issued by the Water Quality Control Board to BACWA (Bay Area Clean Water Agencies) has been shared in draft form. The draft has been under review and comments are being prepared by BACWA member agencies. While the proposed 5-year interim nutrient limit appears manageable, the 10-year permanent nutrient limit has been of concern as it would require a 50% reduction in nutrients. Staff requested language be included to incentivize early adopters of nutrient reduction projects and an additional 10 years to comply with the proposed 50% reduction.

OTHER BUSINESS:

There was no other business.

ADJOURNMENT:

The meeting was adjourned at 4:37 p.m. to the next Regular Meeting to be held in the Boardroom on Monday, March 11, 2024, at 4:00 p.m.

SUBMITTED:

DocuSigned by: Regina McEvoy

REGINA McEVOY BOARD CLERK

APPROVED:

DocuSigned by:

Manny Fernandez

MANNY FERNANDEZ PRESIDENT ATTEST:

tom	Hand	lle
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TOM HANDLEY SECRETARY

Adopted this 11th day of March 2024

DocuSign

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Signer Events

Manny Fernandez mfernandez@unionsanitary.ca.gov Security Level: Email, Account Authentication (None)

Electronic Record and Signature Disclosure:

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Regina McEvoy reginam@unionsanitary.ca.gov

Assistant to GM

Union Sanitary District Security Level: Email, Account Authentication

(None)

Electronic Record and Signature Disclosure: Not Offered via DocuSign

Tom Handley

thandley@unionsanitary.ca.gov Security Level: Email, Account Authentication (None)

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Signature

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Signature Adoption: Pre-selected Style Using IP Address: 73.158.244.169 Signed using mobile

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