

Checklist for Water Quality Protection

<i>General Information</i>	Yes	No	N/A
1. All management personnel have reviewed this brochure.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. All employees have been advised of these BMPs.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Storm drains are stenciled "No Dumping—Flows to Bay" (For stencils, call your City—see page 12)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Grease Traps/Interceptors</i>			
1. A grease trap is located inside the facility.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. A grease interceptor is located outside the facility.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Frequency of pumping/removing grease: Every ____ weeks, ____ months, ____ years	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. All records of grease pumping are kept for three years, as required by ordinance (USD No. 36)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. The following fixtures are connected to a trap or interceptor:			
a. Wall or Floor mounted sinks	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Automatic dishwashers	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Floor mats	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d. Other	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Equipment Cleaning</i>			
1. The following items are cleaned in such a manner that all washwater goes to the sanitary sewer or is hauled offsite:			
a. Grease filters	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Floor mats	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Floors (mop water and rinse water)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d. Grill(s)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Other	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Dumpsters and Recycling Containers</i>			
1. Dumpsters and recycling containers are always covered.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. There are no signs of leaks or missing drain plugs.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Spilled materials around garbage containers are picked up regularly.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. If water is used to clean the area, washwater is collected or directed to the sanitary sewer.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Spill Response</i>			
1. In case of a spill (i.e. grease), absorbents such as cat litter are readily available.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Employees are trained:			
a. To control and clean up spills	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. To call for assistance in case of emergencies	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>