



**BOARD MEETING AGENDA**  
**Monday, September 9, 2019**  
**Regular Meeting - 7:00 P.M.**

**Union Sanitary District**  
**Administration Building**  
**5072 Benson Road**  
**Union City, CA 94587**

**Directors**  
Manny Fernandez  
Tom Handley  
Pat Kite  
Anjali Lathi  
Jennifer Toy

**Officers**  
Paul R. Eldredge  
*General Manager/  
District Engineer*

Karen W. Murphy  
*Attorney*

1. Call to Order.

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2. Salute to the Flag.

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3. Roll Call.

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- Motion 4. Approve Minutes of the Board Meeting of August 26, 2019.

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- Information 5. Balanced Scorecard *(to be reviewed by the Legal/Community Affairs Committee)*.
  - a. Fourth Quarter FY19 District-Wide Balanced Scorecard Measures and Annual Strategic Report.
  - b. Balanced Scorecard for the Business Services Work Group.

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6. Written Communications.

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7. Public Comment.

Public Comment is limited to three minutes per individual, with a maximum of 30 minutes per subject. If the comment relates to an agenda item, the speaker should address the Board at the time the item is considered. Speaker cards will be available in the Boardroom and are requested to be completed prior to the start of the meeting.

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- Motion 8. Authorizing the General Manager to Execute an Agreement with HF&H, LLC to Perform a New Cost of Service Analysis (COSA) *(to be reviewed by the Budget & Finance Committee)*.

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- Motion 9. Authorizing the General Manager to Execute an Agreement with Fieldman, Rolapp & Associates for Financial Advisory Services *(to be reviewed by the Budget & Finance Committee)*.

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- Information 10. Check Register.

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- Information 11. Committee Meeting Reports. *(No Board action is taken at Committee meetings)*:
  - a. Budget & Finance Committee – Thursday, September 5, 2019, at 11:30 a.m.
    - Director Kite and Director Lathi

- b. Legal/Community Affairs Committee – Thursday, September 5, 2019, at 12:00 p.m.
  - Director Fernandez and Director Kite
- c. Audit Committee – will not meet.
- d. Engineering and Information Technology Committee – will not meet.
- e. Legislative Committee – will not meet.
- f. Personnel Committee – will not meet.

Information

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- 12. General Manager’s Report. (*Information on recent issues of interest to the Board*).
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- 13. Other Business:
    - a. Comments and questions. *Directors can share information relating to District business and are welcome to request information from staff.*
    - b. Scheduling matters for future consideration.
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- 14. Adjournment – The Board will adjourn to the next Regular Board Meeting in the Boardroom on Monday, September 23, 2019, at 7:00 p.m.

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The facilities at the District Offices are wheelchair accessible. Any attendee requiring special accommodations at the meeting should contact the General Manager’s office at (510) 477-7503 at least 24 hours in advance of the meeting.