

**MINUTES OF THE MEETING OF THE
BOARD OF DIRECTORS OF
UNION SANITARY DISTRICT/UNION SANITARY DISTRICT FINANCING
AUTHORITY
August 14, 2023**

CALL TO ORDER

President Fernandez called the meeting to order at 4:00 p.m.

SALUTE TO THE FLAG

President Fernandez led the salute to the flag.

ROLL CALL

PRESENT: Manny Fernandez, President
Jennifer Toy, Vice President
Tom Handley, Secretary
Pat Kite, Director
Anjali Lathi, Director

STAFF: Paul Eldredge, General Manager/District Engineer
Karen Murphy, District Counsel
Armando Lopez, Treatment and Disposal Services Manager
Jose Rodrigues, Collection Services Manager
Raymond Chau, Technical Services Manager
Ric Pipkin, Enhanced Treatment and Site Upgrade Program Manager
Alisa Gordon, Human Resources Manager
Chris Pachmayer, Fabrication, Maintenance, and Construction Coach
Mitchell Costello, Treatment and Disposal Services Coach
Curtis Bosick, Capital Improvements Projects Coach
Michelle Powell, Communications and Intergovernmental Relations Coordinator
Regina McEvoy, Executive Assistant to the General Manager/Board Clerk

VISITOR: Jack Alcom, Tri-City Voice

**APPROVE MINUTES OF THE UNION SANITARY DISTRICT SPECIAL BOARD
MEETING OF JULY 31, 2023**

It was moved by Vice President Toy, seconded by Director Kite, to Approve the Minutes of the Special Board Meeting of July 31, 2023. Motion carried unanimously.

APPROVE MINUTES OF THE UNION SANITARY DISTRICT SPECIAL BOARD MEETING OF AUGUST 3, 2023

It was moved by Director Lathi, seconded by Secretary Handley, to Approve the Minutes of the Special Board Meeting of August 3, 2023. Motion carried unanimously.

WRITTEN COMMUNICATIONS

There were no written communications.

PUBLIC COMMENT

There was no public comment.

CONSIDER AUTHORIZING EXPENDITURES FROM THE CIP RESERVES FOR THE EAST WARREN AVENUE SANITARY SEWER MAIN REPLACEMENT PROJECT

This item was reviewed by the Engineering and Information Technology Committee. Technical Services Manager Chau stated staff previously informed the Board of the development of a single-family home and attached accessory dwelling unit under construction on the parcel at 800 East Warren Avenue in the City of Fremont. The development will include a driveway to be constructed directly over the USD sewer easement. The District has an existing sanitary sewer main and manhole located within the sewer easement area; the easement allows the property owner to construct the driveway. At the July 31, 2023, Board meeting, the Board directed staff to replace the existing sewer main before the driveway is constructed. Staff recommended the Board consider authorizing expenditures of up to \$267,046 from the CIP reserves for the East Warren Avenue Sanitary Sewer Main Replacement Project.

It was moved by Secretary Handley, seconded by Vice President Toy, to Authorize up to \$267,046 from the CIP Reserves for the East Warren Avenue Sanitary Sewer Main Replacement Project. Motion carried unanimously.

AUTHORIZE THE GENERAL MANAGER TO EXECUTE CONTRACT CHANGE ORDER NO. 2 WITH WASTEWATER SOLIDS MANAGEMENT FOR THE CLEANING OF DIGESTER NO. 6

This item was reviewed by the Engineering and Information Technology Committee. Technical Services Manager Chau stated an unusually large accumulation of solids with a high concentration of sand-like material was discovered during the cleaning of Digester No. 6. The unforeseen accumulation of solids was not detected until the volume of sludge was drawn down to expose the digester floor. The volume of solids to be dewatered and disposed of exceeded the total amount provided for by the Digester cleaning contract which was increased to a total of up to 550 wet tons under Change Order No. 1. Change Order No. 2 for the Cleaning of Primary Digester No. 6 will remove up to an additional 569.47 wet tons of biosolids and residual from the primary digester as well as separate grit, sand, and rags from the sludge and haul and dispose of the residuals. Staff recommended the Board authorize the General Manager to execute Contract Change Order No. 2 with Wastewater Solids Management in the amount up to \$135,000 for the Cleaning of Primary Digester No. 6.

It was moved by Director Lathi, seconded by Vice President Toy, to Authorize the General Manager to Execute Contract Change Order No. 2 with Wastewater Solids Management in the Amount up to \$135,000 for the Cleaning of Primary Digester No. 6. Motion carried unanimously.

REVIEW THE DISTRICT'S DRAFT FALL 2023 NEWSLETTER

Communications and Intergovernmental Relations Coordinator Powell stated staff prepared a desk item to show variations to the Budget in Brief section of the newsletter pursuant to direction received at the Board Workshop held August 3, 2023. Staff recommended the Board review the Draft Fall 2023 Newsletter and provide direction.

The Board provided direction to staff regarding the Fall 2023 Newsletter.

INFORMATION ITEMS:

Solar and Cogeneration Facilities Operations Update

This item was reviewed by the Budget & Finance Committee. Capital Improvements Projects Coach Bosick stated the total benefit through June 30, 2023, for the Alvarado Wastewater Treatment Plant Solar Carport, constructed in 2011, was \$758,923 for an 85.3% simple payback. The total benefit to date for the Irvington Pump Station Solar Facility, constructed in 2012, was \$3,849,705 for a 134.3% simple payback. The total benefit to date for the Cogeneration Facility, constructed in 2014, was \$12,996,082 for an 85% simple payback.

Board Expenses for the Fourth Quarter of Fiscal Year 2023

This item was reviewed by the Budget & Finance Committee. General Manager Eldredge presented the Board of Directors Travel and Training Expenditure Report for the Fourth Quarter of Fiscal Year 2023 included in the Board meeting packet.

Check Register

There were no questions regarding the check register.

COMMITTEE MEETING REPORTS:

The Budget & Finance and Engineering and Information Technology committees met.

GENERAL MANAGER'S REPORT:

- General Manager shared photos and videos of the interior of Digester No. 6 that were captured during the cleaning process.
- General Manager Eldredge stated a Board Workshop would be held in the Alvarado Conference Room on Thursday, August 17, 2023, at 4:00 p.m.


OTHER BUSINESS:

There was no other business.


ADJOURNMENT:

The meeting was adjourned at 4:23 p.m. to a Special Board Meeting to be held in the Boardroom on Monday, August 17, 2023, at 4:00 p.m.


SUBMITTED:

DocuSigned by:

E550CBBC143D4D7
REGINA McEVOY
BOARD CLERK

ATTEST:

DocuSigned by:

C0CC5EE393E9442
TOM HANDLEY
SECRETARY

APPROVED:

DocuSigned by:

77BEF9EB02EB471...
MANNY FERNANDEZ
PRESIDENT

Adopted this 28th day of August 2023

Certificate Of Completion

Envelope Id: 6405EAF1546A4F3DB9D29A7F16AF078A	Status: Completed
Subject: Complete with DocuSign: 08142023 Minutes.pdf	
Source Envelope:	
Document Pages: 4	Signatures: 3
Certificate Pages: 5	Initials: 0
AutoNav: Enabled	Envelope Originator:
Envelope Stamping: Enabled	Regina McEvoy
Time Zone: (UTC-08:00) Pacific Time (US & Canada)	5072 Benson Road
	Union City, CA 94587
	Reginam@unionsanitary.ca.gov
	IP Address: 50.227.238.26


Record Tracking

Status: Original	Holder: Regina McEvoy	Location: DocuSign
8/31/2023 8:58:00 AM	Reginam@unionsanitary.ca.gov	

Signer Events

Manny Fernandez
 mfernandez@unionsanitary.ca.gov
 Security Level: Email, Account Authentication (None)

Signature

DocuSigned by:

 77BEF9EB02EB471...
 Signature Adoption: Pre-selected Style
 Using IP Address: 174.195.86.211

Timestamp

Sent: 8/31/2023 8:59:31 AM
 Viewed: 8/31/2023 12:10:27 PM
 Signed: 8/31/2023 12:10:40 PM

Electronic Record and Signature Disclosure:

Accepted: 1/26/2022 9:26:24 AM
 ID: e4140941-90d6-45cc-8907-105cc2a7d5cd

Regina McEvoy
 reginam@unionsanitary.ca.gov
 Assistant to GM
 Union Sanitary District
 Security Level: Email, Account Authentication (None)

DocuSigned by:


 E550CBBC143D4D7...
 Signature Adoption: Pre-selected Style
 Using IP Address: 50.227.238.26

Sent: 8/31/2023 8:59:31 AM
 Viewed: 8/31/2023 9:00:55 AM
 Signed: 8/31/2023 9:01:00 AM

Electronic Record and Signature Disclosure:

Not Offered via DocuSign

Tom Handley
 thandley@unionsanitary.ca.gov
 Security Level: Email, Account Authentication (None)

DocuSigned by:

 C0CC5EF393E9442...
 Signature Adoption: Pre-selected Style
 Using IP Address: 107.3.183.199

Sent: 8/31/2023 8:59:31 AM
 Viewed: 8/31/2023 11:30:57 AM
 Signed: 8/31/2023 11:31:03 AM

Electronic Record and Signature Disclosure:

Accepted: 10/13/2022 7:41:57 PM
 ID: 4ae6b5bb-38a4-455f-804c-3e3f6079cc08

In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp

Carbon Copy Events	Status	Timestamp
---------------------------	---------------	------------------

Witness Events	Signature	Timestamp
-----------------------	------------------	------------------

Notary Events	Signature	Timestamp
----------------------	------------------	------------------

Envelope Summary Events	Status	Timestamps
--------------------------------	---------------	-------------------

Envelope Sent	Hashed/Encrypted	8/31/2023 8:59:31 AM
Certified Delivered	Security Checked	8/31/2023 11:30:57 AM
Signing Complete	Security Checked	8/31/2023 11:31:03 AM
Completed	Security Checked	8/31/2023 12:10:40 PM

Payment Events	Status	Timestamps
-----------------------	---------------	-------------------

Electronic Record and Signature Disclosure
